



COURSE SYLLABUS

COURSE TITLE	<i>EU CIVIL SERVICE</i>	COD:
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YEAR OF STUDY	2 / UNDERGRADUATE	SEMESTER	1	COURSE STATUS (MA -MANDATORY / OP -OPTIONAL)	OP
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NUMBER OF HOURS		TOTAL HOURS PER SEMESTER	TOTAL HOURS OF INDIVIDUAL ACTIVITY	EVALUATION TYPE (P -final project, O – oral examination, E - written examination, M -mixt)	LANGUAGE OF TEACHING
Course	Seminar				
20	34	54	108	M	ROMANIAN

COURSE HOLDER	ACADEMIC GRADE, SURNAME, NAME	DEPARTMENT
	Prof. hab., dr. Ana-Maria BERCU Prof. hab., dr. Mihaela TOFAN Assoc. prof., dr. Irina BILAN Assoc. prof., dr. Elena CIGU Assoc. prof., dr. Dan LUPU	Department of Finance, Money and Public Administration

PREREQUISITE(S):	None
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COURSE OBJECTIVES	GENERAL OBJECTIVE: <i>This course is focused on EU civil service and its aim is to familiarize students with the notions concerning the civil service in EU, the applicable rules, status of civil servants, career of civil servants in EU, ethical dimensions of work in EU bodies, legal conditions to access in a European civil service, the courts with jurisdictional competence.</i>
	I. Brief history of the European Union I.1. Premises of the European Communities emergence and evolution of these I.2. European Union, the most complete form of integration



II. Public service in the European Union

- II.1. Concept of public service in the European context
- II.2. The civil service and public servant: conceptual delimitations
- II.3. Public function in the legislature: novel concept
- II.4. European law principles

III. European status of civil servants

- III.1. Conditions for access to a European civil service
- III.2. European civil servant
- III.3. European civil servant obligations
- III.4. Disciplinary regime
- III.5. European officials' liability
- III.6. Termination of public service

IV. Ethical code of European civil servant

- IV.1. Legal ethics and morality that values
- IV.2. Codification of ethical and moral values for the public
- IV.3. Use of public powers

V. European dimensions of career in civil service

- V.1. Concepts of career and career management
- V.2. Career management in the European civil service
- V.3. Principles of European civil service career

VI. Career systems in European member states

- VI.1. Guidelines on human resources management in EU countries
- VI.2. European practices and career management of civil servants
- VI.3. European civil service career planning
- VI.4 Mentoring and coaching

VII. European Tribunal of Civil Service

- VII.1. Organization and competency



	VII.2. Relevant legal practice																
OUTCOMES	<ul style="list-style-type: none"> - to gain a deep understanding on EU civil service and to achieve knowledge on civil services at European level, the conditions of accession in EU bodies, the career on EU institutions and at the national level, the role and importance of European judicial court. - to foster the skills of students to gain the competitive advantage on their professional life. - to achieve knowledge on EU bodies, on EU civil service and national public administration, on civil servants' status and their rights and duties, the ethical issues, the career, and its EU dimensions. 																
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BIBLIOGRAPHY	<p>Books and research papers</p> <ol style="list-style-type: none"> 1. Bercu, A.M., Tofan, M. (2018). <i>Competitivitate Europeana Regionala si Dezvoltarea Resurselor Umane/ European Regional Competitiveness and Human Resource Development</i>, Al. I. Cuza University Publishing House, Iași. 2. Cardona, F. (2006, March). Recruitment in civil service systems of EU members and in some candidate states. In <i>SEMINAR ON CIVIL SERVICE RECRUITMENT PROCEDURES</i> (pp. 1-21). Vilnius: Civil Service Department of Lithuania and Sigma-OECD. 3. Country Profiles of Civil Service Training Systems (OECD). 1997). Available at: https://www.oecd-ilibrary.org/docserver/5kml6g5hxl6-en.pdf?expires=1674725894&id=id&accname=guest&checksum=55249F95272DDD6A00FF2333842A436F 4. Davoine, E., & Schmid, S. (2022). Career patterns of top managers in Europe: Signs of further globalisation?. <i>European Management Journal</i>, 40(4), 467-474 5. Dubina, I. O. (2019). Evolution of Operation of Civil Service Tribunal of the European Union. <i>JE Eur. L.</i>, 222. 6. Georgakakis, D. (2017). <i>European civil service in (times of) crisis: A political sociology of the changing power of Eurocrats</i>. Springer International Publishing. 7. Georgakakis, D. (2022). "The deconsecrated administration: EU civil servants from mission to management", Paper presented for the European Group on Public Administration meeting, Toulouse, September 2010. 8. Hooghe, L., & Marks, G. (2019). Grand theories of European integration in the twenty-first century. <i>Journal of European Public Policy</i>, 26(8), 1113-1133. 9. Jablonskaitė-Martinaitienė, I., & Točickienė, N. (2016). Procedure before the European Union Civil Service Tribunal: Specific aspects. <i>International Comparative Jurisprudence</i>, 2(1), 45-54.
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	<p>10. Kokhanovskaya, I. I., Fatykhova, A. L., Golovneva, E. V., & Golovneva, N. A. (2019). Training of civil servants in the conditions of development of digital economy. In <i>European Proceedings of Social and Behavioural Sciences EpSBS</i> (pp. 890-899).</p> <p>11. Meyer-Sahling, J. H. (2011). The durability of EU civil service policy in Central and Eastern Europe after accession. <i>Governance</i>, 24(2), 231-260.</p> <p>12. Meyer-Sahling, J. H. (2011). The durability of EU civil service policy in Central and Eastern Europe after accession. <i>Governance</i>, 24(2), 231-260.</p> <p>13. Raudla, R., Douglas, J. W., & Mohr, Z. (2022). Exploration of the technocratic mentality among European civil servants. <i>International Review of Administrative Sciences</i>, 88(4), 1013-1031.</p> <p>14. Study on the EU and its Member States mobilizing Public Sector Expertise for Development, DAI Brussels (2020). Available at: https://www.dev-practitioners.eu/media/key_documents/Session_2_-_PSE_Study_Phase_I_0_compressed_1.pdf</p> <p>15. Tofan, M., Bercu, A. M. (2013). <i>Funcția publică și managementul carierei funcționarului public european/European Public Function and the Career of the Public Servants</i>, Al. I. Cuza University Publishing House, Iași.</p> <p>Video materials</p> <p><i>Public Service and Human Resource Management – WeBER</i> / https://www.youtube.com/watch?v=Rauwn4V5F08</p> <p><i>How to work for the EU institutions? - EPSO's webinar at POLITICO's EUSCF 2021</i> / https://www.youtube.com/watch?v=bsyrXBpiRjU</p> <p><i>Fancy an EU career?</i> / https://www.youtube.com/watch?v=S6dPOe0Xp_A</p> <p><i>European Civil Service</i> / https://www.youtube.com/watch?v=rjRwM_3P2LQ</p> <p><i>EPSO Assessment Centre Q&A LIVE Session (2021)</i> / https://www.youtube.com/watch?v=0m9L61-0uV0</p> <p><i>2022 AST3 EPSO Exams - Information Webcast</i> / https://www.youtube.com/watch?v=SnKxcuV7mjV1</p>
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EVALUATION	Requirements	<ol style="list-style-type: none"> The didactical tools will provide proactive discussions, multimedia tools, video projector presentations and flipcharts to imply students to develop an inter-active and pro-active attitude in the relation with the professor and the other colleagues. The evaluation will be based on a project which should be presented by the students at the meetings after a preliminary schedule established with the professors involved and on-going assessment. 							
	Composition of the final grade	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 60%;">Activity</th> <th style="text-align: left;">Percentages</th> </tr> </thead> <tbody> <tr> <td>Project</td> <td>50%</td> </tr> <tr> <td>On-going assessment</td> <td>50%</td> </tr> <tr> <td>Total</td> <td>100%</td> </tr> </tbody> </table>	Activity	Percentages	Project	50%	On-going assessment	50%	Total
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